**REDLAND FOUNDATION FUNDING ACQUITTAL FORM 2015-2016  
Jeffrey and Geraldine Underhill Community Grants Program**

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| To be completed and returned by recipients of the Jeffrey and Geraldine Community Grants Program within 3 months of completion of project. Non-submission will affect any future applications. | | | | | | |
| **THE ORGANISATION** | | | | | | |
| Organisation |  | | | | | |
| Contact name |  | | Position: | |  | |
| Postal address |  | | | | | |
| Email address |  | | | Telephone: | |  |
| **THE PROJECT** | | | | | | |
| Project name | |  | | | | |
| What was done? | | As described in application Variations (*specify)* | | | | |
|  | | | | |
| Outcomes? | | What did the project achieve? *Was the project successful?* | | | | |
|  | | | | |
| Community  involvement | | Who was involved and what did this result in / achieve? Include details of any community partnerships or stakeholder support in the project. | | | | |
|  | | | | |
| Promotion | | How was the project promoted? *Please attach copies of any clippings, flyers etc.* | | | | |
|  | | | | |
| Acknowledgement | | How was the Redland Foundation’s support acknowledged? *Please attach any relevant material or media articles on separate pages.* | | | | |
|  | | | | |

For all infrastructure projects please attach pictures of works completed   
to be used for marketing purposes.

|  |  |  |  |
| --- | --- | --- | --- |
| THE GRANT | | | |
| Amount granted | Monetary: $ | In kind: $ | Total: $ |
| Use | If appropriate, attach a financial statement showing income and expenditure and any in-kind contributions, including income from other sources.  Receipts are to be attached. | | |
| *How was the grant money used?* | | |
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| DECLARATION | | | |
| I certify that the funding described above was used for the approved purpose. To the best of my knowledge and belief, the attached funding acquittal is true and fair.  Name and position:  Signature: Date: | | | |
| *Office Use Only* | | | |
| *□Promotional material attached* □ *Receipts of items purchased attached*  □ *Financial statement attached* □ *More information required:* | | | |
| □ *Acquitted Signed: Date:* | | | |

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| --- | --- |
| Please return complete form by post or email to: | Redland Foundation Grants Officer  Redlands Sporting Club  20 Anson Road  Wellington Point  Queensland 4160 |
| Email | **grants@redlandfoundation.org.au** |
| Further information can be obtained from: | Lauren Andreatta  Redland Foundation Grants Officer  Phone 3207 1133 |